



2022– 2023 TV Production - Mrs. Lubrani

THE FALCON YEARLY INFORMER (FYI) FOR TV PRODUCTION

What you will learn:

Students will learn the basic elements of Television Production including an overview of the various types of TV, plus the techniques of television scriptwriting. These include but are not limited to script content & formatting, studio and field production, editing, shot composition, and the historical development of the TV industry.

What you will need to be prepared for class:

1. A one subject three-ring binder OR a basic folder with pockets to keep papers in order: Most of the lessons will be in the form of handouts so the folder will come in handy!
2. A pen or a pencil, - *Optional* highlighter or red pen
3. Your homework
4. Your agenda to stay organized
5. Headphones for editing, screening music and sfx (*Optional* – Headphones are available for classroom use, yet many students prefer to use their own)
6. Flash Drive (*Optional yet important– for saving projects, music, files, etc.*)
7. Most importantly, a positive can-do attitude!
7. Access to our Google Classroom - you will receive an invitation to the room after selection is finalized.

How you will be graded:

40% Summative assessments = Major projects and tests

20% Formative assessments = Quizzes, class assignments, etc.

20% Independent practice = Class exercises, homework, notebook check ins **20%** Habits of Mind = Participation, cooperation, effort, class discussion, etc. This is a very important part of TV Production. All students are part of a CREW where working together in a positive manner is essential for success!

Rules to follow:

There are 4 simple rules to follow in our classroom:

1. Respect yourself
2. Respect others
3. Respect the school and its property
4. DO NOT TALK WHILE I AM TALKING

How to contact your teacher:

Our success as a class is of the utmost importance to me. Please do not hesitate to contact me if you have questions, concerns, ideas, etc. Heidi.Lubrani@monroe.k12.nj.us

Projects and activities to look forward to:

YOU will learn about Everything TV – from behind the scenes – to in front of the camera plus writing, shooting, narrating, editing--- EVERYTHING! We will Produce Commercials, Promotions & Public Service Announcements for the Falcon Broadcast Center – (FBC) WE HAVE THE POTENTIAL TO DO lots more exciting projects--- Sportscasts, Newscasts, LEAD Graduations, Pep Rally's, How –To's & maybe even Sporting Events!

How to succeed in this class:

1. Be a productive, respectful, and harmonious member of this class
2. Come to class prepared (including turning work and homework in on time)
3. Keep your handouts (remember that your notebook is graded)
4. Follow the rules & directions (this will keep us safe and improve your grade)
5. Communicate! If you have a question or idea please ask.
6. You will do well in this class if you believe in yourself & your ability to do well!

***Additional equipment use policies and information:**

- In the interest of higher production values, students *may* at times be given the opportunity to use production equipment to work throughout the building. Students are expected to adhere to classroom policies, stay on task, conduct themselves professionally, and refrain from causing disruptions to other classes and student activities. Failure to adhere to these standards will result in disciplinary action, loss of this privilege, and repercussions to class grade.
- Students in this class will be using computer and video equipment and accessories to complete a variety of assignments. All students will be trained in the safe and proper use of the equipment before they are permitted to use it. Students will have the opportunity to complete required assignments during the school day. *Please take the time to discuss with your child the importance of being responsible when using video and computer equipment.*

STUDENT:

I have read and understand the class requirements and expectations for TV Production:

 Student Name (PLEASE PRINT)

 Student Signature

PARENT/GUARDIAN:

I have read and understand the class requirements and expectations. In addition,

_____ I give permission for my son/daughter to sign out video equipment and in doing so accept the responsibility for any damage or loss that may occur during the time it is in my child's possession.

_____ I **do not** give permission for my son/daughter to sign out any video equipment. I understand that all work must be done in the classroom and he/she will NOT handle the equipment.

 Parent Name (PLEASE PRINT)

 Parent Signature Date

Parent/Guardian: Please provide the telephone number or e-mail address you prefer I use to contact you below.

Thank you! _____